WISCONSIN DEPARTMENT OF HEALTH SERVICES
Division of Medicaid Services
1 W. Wilson St.
Madison WI 53703

To:	ACCESS Handbook Users
From:	Debbie Waite, Deputy Bureau Director Bureau of Enrollment Policy and Systems
Re:	**ACCESS Handbook Release 19-02**
Release Date:	06/24/2019
Effective Date:	06/24/2019 unless otherwise noted

SECTION	DESCRIPTION OF CHANGE
1.1 ACCESS Home Page	*Updated screenshot to show link for more information about the MyACCESS mobile app.*
3.1.6.1 Household Members Details	*Removed screenshot for the More About the People on Your Application page and moved to Section 3.1.6.12.*
3.1.6.12 Residency, Citizenship, and Immigration	*Updated screenshot to show detailed questions about immigration status for non-U.S. citizens.*
3.1.15.2 Self-Employment Details	*Updated screenshot to show new self-employment questions.*
3.1.18.2 Tax Deductions Type Selection	*Updated screenshot to show option to select Net Operating Loss (NOL) as an income tax deduction.*
3.2.4.4.5 More About a Household Member's Self-Employment	*Updated screenshot to show new self-employment questions.*
5.1.2 Report My Changes Page	*Updated screenshot to show revised informational text about the requirement to provide proof of certain reported changes.*
12.1.4 Partner and Provider Accounts	*New section added to state that Partner and Provider accounts must not be used to apply for or manage personal benefits.*
14.1.1 Submit Documents Introduction	*Added screenshot to show change of option from "Scan or upload your documents" to "Scan or upload your documents using the ACCESS website."*
14.3.1 Introduction	*Updated screenshots and text to show change of option from "Scan or upload your documents" to "Scan or upload your documents using the ACCESS website."*
Throughout handbook	*Updated screenshots and text to show the following changes to ACCESS, which were made to avoid confusion with the MyACCESS mobile app:* • *MyACCESS menu has been relabeled Account Home* • *Go to MyACCESS button has been relabeled Go to Account Home*